

## Setting up a receipt printer to work with Evergreen (without printing a foot of paper for each receipt)

1. Open Evergreen and Login
2. Go the "Admin" menu
3. Select the "Local Administration" submenu
4. Select the "Printer Settings Editor"
5. Select your print strategy:
  - a. **Default (Mozilla) print strategy**, this should be selected:
    - If you use a Star SP500 or SP512
    - If you don't print receipts
    - If you print receipts on a shared printer (such as a laser printer)
  - b. **Alternate (DOS LPT1) print strategy**: This should be selected if you have a Star SP200 series printer that connects to the parallel port on your PC
6. Click "Set Default Printer and Print Test Page". This should print a receipt
  - a. On your receipt printer (if you selected DOS mode) OR
  - b. Ask what printer you wish to use (if you selected Mozilla mode)
7. **SP500 or SP512 only (in Mozilla mode)**:
  - a. Choose your SP512 printer
  - b. Click on the "Properties" button (to the right of the printer dropdown)
  - c. Click on the "Advanced" button (lower LH corner of the "properties" page)
  - d. Set "Paper Size" to be "63mm x Receipt"

